



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6203984
Procuring Entity DEPARTMENT OF TOURISM
Title Printing/Production of Progressive Accreditation System Tourism Code
Area of Delivery

Solicitation Number: 2019-05-0100	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	4
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	18
Category: Printing Services	Date Published	22/05/2019
Approved Budget for the Contract: PHP 168,000.00	Last Updated / Time	22/05/2019 00:00 AM
Delivery Period:	Closing Date / Time	27/05/2019 14:00 PM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

OFFICE OF TOURISM STANDARDS AND REGULATION
STANDARDS DEVELOPMENT DIVISION

TECHNICAL SPECIFICATIONS

I. Project Title : PRINTING/PRODUCTION OF PROGRESSIVE ACCREDITATION SYSTEM TOURISM CODE

II. Purpose

- To distribute copies of Progressive Accreditation System Tourism Code to DOT Regional Offices, concerned Industry Stakeholders and Local Government Units.
- To disseminate information on the Progressive Accreditation System.

III. Minimum Requirement for Suppliers

- Has been in the printing business not less than 5 years.
- Submission of sample materials to be used.
- Submission of sample works.

IV. Scope of Work

A. Printing/Production of the Progressive Accreditation System Tourism Code
(Front and Back Cover attached as Annex A and B)

- Quantity: 1,600 pcs.
- Pages: 50 Pages (including front and back cover)

- Specifications:
 - Size: 8.5" (L) x 6" (W)
 - Binding: Perfect Binding
 - Process: Offset Printing
 - Full Colour: Cover and Inside
 - Fonts Used:
 - Front: Bellerose and Bandoengsche Regular
 - Inside: Arial
 - Back: Arial
 - Cover
 - Stock: c2s 220
 - Paper Finish: Matte Lamination
 - Other: UV lamination
- Inside
 - Stock: C2s 120

- Softcopy to be given to the winning bidder

V. Approved Budget for the Contract

ONE HUNDRED SIXTY EIGHT THOUSAND PESOS (₱ 168,000.00)
inclusive of all applicable taxes

VI. Submission of Sample for DOT Approval

- Within seven (7) working days upon receipt of Purchase Order.

VII. Delivery Period

- Within fifteen (15) working days after the receipt of approved Sample.

VIII. Payment Procedure

- Full payment shall be processed after delivery and acceptance of the Progressive Accreditation System Tourism Code and upon receipt of billing statement based on the Government Payment Procedures.

IX. Compliance to Specifications/Provisions

- Non-submission of required sample works and materials to be used shall be ground for disqualification of bid.
- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample of Progressive Accreditation System Tourism Code
- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.
- The WINNING BIDDER shall keep in confidence all confidential information provided by the end-user and shall not use, reproduce, nor disclose to others the approved Progressive Accreditation System Tourism Code except to those persons entrusted/authorized by the DOT-END USER.

X. Project Officer/Contact Person

PRECY-SALVACION T. AGUINALDO / SHARLEMAGNE S. VALDEZ / JC JAN O. CUETO
Standards Development Division
Office of Tourism Standards and Regulation
Email: otsr.standards@gmail.com
Telephone no.: (632) 459 5200-30 loc. 224

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement

(see attached form)

Deadline for the submission of Quotation: on or before May 27, 2019 at 2:00 pm

Created by John Paulo Samonte Francisco

Date Created 21/05/2019

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